

Public Document Pack



Minutes of the meeting of the **Cabinet** held in the Committee Rooms, East Pallant House on Tuesday 1 June 2021 at 9.30 am

Members Present Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mrs E Lintill (Chairman), Mr A Dignum, Mrs P Plant and Mr A Sutton

Members Absent Mr P Wilding

In attendance by invitation

Officers Present Mr T Ayling (Divisional Manager for Planning Policy), Mr K Carter (Divisional Manager, CCS), Ms H Chivers (Planning Policy Officer), Mrs V Dobson (Principal Planning Officer), Mr A Forward (ICT Manager), Miss L Higenbottam (Democratic Services Manager) and Mr J Ward (Director of Corporate Services)

12 **Chair's Announcements**

Cllr Lintill welcomed everyone to the return of Cabinet meetings at East Pallant House.

The emergency evacuation information was then read out.

Apologies for absence were received from Cllr Wilding and Mrs Shepherd.

13 **Approval of Minutes**

RESOLVED

That the minutes of the Cabinet meeting held on 4 May 2021 be approved as a correct record.

14 **Declarations of Interests**

There were no declarations of interest.

15 **Public Question Time**

There were no public questions.

16 Making the Boxgrove Neighbourhood Development Plan

Cllr Taylor introduced the item and congratulated Boxgrove on the progress made.

In a vote the following recommendation was agreed:

RECOMMENDED TO COUNCIL

That Council makes the Boxgrove Neighbourhood Development Plan part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).

17 Making the Selsey Neighbourhood Development Plan

Cllr Taylor introduced the item and congratulated Selsey on the progress made.

In a vote the following recommendation was agreed:

RECOMMENDED TO COUNCIL

That Council makes the Selsey Neighbourhood Development Plan part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).

18 Repurpose of ARP Budget to Fund Major CRM Upgrade

In Cllr Wilding's absence Cllr Lintill introduced the item.

Cllr Dignum questioned whether the possibility of needing ARP in the future had been considered. Mr Forward explained that it had and that the proposal is for a subscription style model.

Cllr Lintill requested confirmation of how long the switch would take. Mr Forward anticipated completion by the end of the year.

In a vote the following resolutions were agreed:

RESOLVED

1. That Cabinet approve the replacement of the existing Customer Relationship Management (CRM) system.
2. That in order to fund the new CRM system £50,000 of existing ARP funding is repurposed.

19 Neighbourhood Plans Update and Resourcing

Cllr Taylor introduced the item.

The Cabinet wished to thank Mr Ayling and his team for the support they have continued to provide to Neighbourhood Plans.

Cllr Dignum requested an update on Chichester City Council's Plan. Mr Ayling explained that as far as he is aware the Plan is based on the emerging plan review.

In a vote the following resolutions were agreed:

RESOLVED

1. That Cabinet notes the current situation regarding neighbourhood planning work in the Chichester local plan area.
2. That Cabinet approves an additional Senior Planning Officer post in the Planning Policy Division at a cost of £54,000 per annum funded from reserves in the current year and subsequently from base budget to support neighbourhood planning work.
3. That Cabinet endorses the use of the specialist SDNPA officers for short term support on neighbourhood planning work when required subject to budget.
4. That Cabinet endorses the priority criteria set out in paragraph 7.4 to respond to neighbourhood planning work.

20 Late Items

There were no late items.

21 Exclusion of the Press and Public

Cllr Lintill proposed and read the part II resolution in relation to agenda item 11.

The Cabinet then voted to go into part II.

RESOLVED

That with regard to agenda item 11 the public including the press should be excluded from the meeting on the grounds of exemption in Schedule 12A to the Local Government Act 1972 namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information

22 CCS Refuse Collection Vehicle Procurement Strategy

Cllr Plant introduced the item.

Mr Carter responded to questions from Cllr Briscoe, Cllr Sutton and Cllr Dignum.

In a vote the following recommendations were agreed:

RECOMMENDED TO COUNCIL

That Cabinet makes the recommendations to Council as set out in section 3.1, 3.2, 3.3 and 3.4 of the report.

The meeting ended at 10.11 am

CHAIRMAN

Date: